

**Before filling out this application, please confirm that you have read and understand the Grant Guidelines (provided above). You also know that progress will not be saved. \***

I have read and understand the Grant Guidelines

## Preliminary Information

**School Name \***

**School Address \***

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

**Parish or Regional School? \***

Parish School

Regional School

**If a parish school, parish affiliation \***

## Required Grant Information

**Please check all that apply: \***

PD Plan on file with Education Department

2021-22 STREAM Strategic Plan Submitted

**PROJECT DESCRIPTION (executive summary): BRIEFLY explain (one paragraph) why your school**

is requesting this grant, what outcomes you hope to achieve, how you will spend the funds if a grant is made, and how the grant will further the educational and/or religious purposes of a STREAM Catholic School. \*

0/500

**Total Cost of Project \***

**Grant Amount Requested \***

**Other sources of funding for this Grant Request**

- Other Grants
- Community Partner Donations
- HSA Donation or Fundraiser
- Funds from School or Parish Budget
- Other Funding Source

**If 'Other Grants,' amount**

**If 'Community Partner Donations,' amount**

**If 'HSA Donation or Fundraiser,' amount**

**If 'Funds from School or Parish Budget,' amount**

**If 'Other funding Source,' amount**

**When do you anticipate starting the project? \***



Month   Day   Year

**When do you anticipate the completion date? \***



Month   Day   Year

**Will you be able to complete this project if your grant is only partially funded by STREAM? \***

Yes

No

**If no, please explain**

**Please check the boxes of those with whom you have discussed and received support from for this project.**

School Principal

Parish Pastor

STREAM Coordinator

Member of your School Board

Member of the Diocesan Department of Education

**Have you reached out to any other Diocesan schools or community Partner to share resources or collaborate on the project you are requesting fund for? (eg. BOCES, Challenge Center, etc.) \***

Yes

No

**If yes, please identify that collaborating school(s) or partner(s).**

**STREAM PRINCIPLES: Please check the principles below that aligns directly with your submitted grant request/project \***

- Technology training is made a priority for increased use in teaching and learning
- Marked increase in hands-on/experiential science
- Curriculum is enhanced through community connections
- Real-life application is emphasized across subject areas
- Interdisciplinary unit planning / Project based learning is evident K-8
- Engineering design process is introduced and integrated K-8
- The professional development around STREAM principles grows to meet classroom needs and principle goals
- Enhance awareness, fundraising and marketing around STREAM

**UPLOAD: Detailed Description of Initiative Seeking Grant Support and Grant Budget** Upload a Word or PDF document containing the following information (4 pages maximum):

- DESCRIPTION OF THE PROJECT - This is an opportunity to expand on the brief description submitted above by further identifying in more detail why your school is requesting the grant, the project goals and needs your grant project addresses, and how this grant project will be transformational to your students' learning and school community.
- SPECIFIC USE & STRATEGY FOR IMPLEMENTING - Identify the specific uses for any materials sought to be funded by the grant request, include a discussion on which subject matter classes and grade levels will be benefitted, how the curriculum will be enhanced by these materials and how the STREAM initiative supported.
- PROFESSIONAL DEVELOPMENT STRATEGY - Identify any professional development needed to implement the technology/materials/program and how your staff will be trained to utilize the grant materials or program.
- EVALUATION - Please explain how you will measure the effectiveness of your activities (the metrics). Describe your criteria for a successful program, how your project benefits your school community, and the results you expect to have achieved by the end of the funding period.
- SCHOOL INFO - (enrollment, communities served)
- SUSTAINABILITY STRATEGY - Identify how the project will be continued after grant funding is expended, how it will be used in future academic years and how it will continue to be funded.
- BUDGET FOR THE PROJECT & DONATIONS OR OTHER SOURCES OF INCOME - include a description of items sought to be funded and identify vendors and pricing. If easier, this information can be submitted in chart format within the Detailed Description or as a separate document using the fillable budget form provided.

**UPLOADS: Grant Support for Costs, Travel, and Speakers**

- **Two (2) Sources of Vendor Pricing** is required for items over \$250 (such as quotes, invoices, purchase orders, statement of services, competitive bids, proposals or catalog information which identifies the seller, item description and cost)(\* if single source supplier please provide letter or if a certain vendor is preferred even though price is not the lowest please explain why) Computer equipment/technology requests must also include a copy of the technology plan and a training component or explanation why none is needed. If needed, a bid can be secured from Central Purchasing by contacting Shelley Pacillo at spacillo@buffalodiocese.org or 716.847.8711.
- **Travel** cost support is required for transportation, hotel (double occupancy rate) and any conference registration fees. Each participant must contribute at least \$100 toward these costs. Grants funding will not exceed \$275 per participant or 25% of the per participant cost, whichever is less. We recommend you contact the Diocesan preferred travel agency or the USSCCB for discounted group rates.
- **Speaker** bio, resume or CV is required along with any promotional materials related to the speaking engagement, if available.

**UPLOAD: Financial Reporting** Please provide prior year and Current year OPERATING BUDGET with revenue & expenses. Your operating budgets should have a separate line item for STREAM Income and STREAM expenses, if it does not please provide an explanation.

By clicking below, I verify that the organization applying for this grant currently has a tax exemption under the Internal Revenue Code 501(c)(3) and is not classified as 'a private foundation' as defined under Code section 509(a). This digital signature is made as one who is authorized to do so on behalf of the applied organization.

**Please verify \***

I verify my organization's tax exemption status and I acknowledge that the school is required to complete a final report 12 months from receipt of grant monies or within three months of the project's completion, whichever is sooner.

**Name of person completing form \***

First Name            Last Name

**Contact phone of person completing form \***

Area Code                      Phone Number

**Email of person completing form \***

**Title of person completing form \***

**Name and title of person in charge of implementing/ overseeing the grant project, if different than the person completing this application**

**Email, if applicable**

example@example.com

**Address where funds should be sent, if different from school address above**

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

**Completed Date \***



Month   Day   Year

**Grant applications that are received after 11:59 PM on September 15 will not be considered.**

**Please click the SUBMIT button once. It will take 1-2 minutes for your form to upload - after that, you will be taken to a page that confirms your submission. You will also receive an email with a copy of your completed application.**

PLEASE NOTE THE FOLLOWING:

1. The on-line form is not self-saving therefore it is highly recommended that you have a completed Worksheet to reference as you complete the on-line application.
2. You will receive an email from UPON THIS ROCK WNY after you have successfully submitted your application that will contain a pdf of your completed application.
3. Any technical/computer/website questions can be directed to Grants Coordinator at the Foundation at 847-8369 or [ssmith@buffalodiocese.org](mailto:ssmith@buffalodiocese.org) .
4. Any Grant related questions can be directed to Grants Coordinator at 847-8769 or [grants@buffalodiocese.org](mailto:grants@buffalodiocese.org).
5. Grant applications that are received after 5pm on September 15th, the date of the grant application deadline (or of the next business day if it is a Saturday, Sunday or Holiday), will not be considered.

## Tags

Todo

In Progress

Done